

**THIS IS A SEALED BID REQUEST**  
**NOT A PURCHASE ORDER**

DATE: January 7, 2026

**SEALED BIDS**, for the herein-specified chemicals will be received at Campbell County Utilities and Service Authority, 20644 Timberlake Road, Lynchburg, Virginia 24502, office until:

**January 27, 2026, 2:00 P.M. (EST)**

At which time the bids will be publicly opened and read aloud.

All Bids shall be subject to the conditions and instructions as follows:

**INSTRUCTIONS**

1. **The Bid shall be placed in a sealed envelope bearing the bidder's name and address and clearly marked "BID FOR WATER PLANT CHEMICALS ON January 27, 2026, AT 2:00 P.M. (EST) ELECTRONIC BIDS WILL NOT BE ACCEPTED (including email, fax, etc.).**
2. All Bids are to be completed upon this document, and must be filled in, in ink or typewritten and fully completed. Insert the unit price in the first column and the extended price in the next column ("AMOUNT"). The Authority reserves the right to purchase one or all of the bid items quoted. Identify all items that will not be bid in the amount column as "NO BID". Note substitutions on this same form. State brand name(s) and product number(s) used for ordering and/or processing.
3. Material specifications are required on substitutions with **SEALED BIDS** submitted.
4. **All bid items must be F.O.B. DELIVERED TO: Campbell County Utilities and Service Authority's Water Treatment Plant, located at 9625 Leesville Road, Evington, VA 24550. (No Freight Charges to be Added).**
5. The Authority reserves the right to accept or reject any or all bids and to waive any informality so designated by the Code of Virginia in bids received.
6. No bids may be withdrawn for a period of 30 days after opening of bids. Unless, in accordance with Title 11, Chapter 7, Section 11-54, Code of Virginia, the bidder gives notice in writing of his claim of right to withdraw his bid within two business days after the conclusion of the bid opening procedure, in the event of unintentional arithmetic or similar mistake made directly in the compilation of the bid.

**BID ITEMS**

| <b>ITEM NO.</b> | <b>QUANTITY</b> | <b>DESCRIPTION</b>  |
|-----------------|-----------------|---|
| 1 of 10         | 30 Dry Tons ±   | <b><u>CAUSTIC SODA/SODIUM HYDROXIDE.</u></b> Shall be a solution of liquid Anhydrous Caustic Soda and water. Must contain Fifty (50) Percent Sodium Hydroxide (NAOH). Shall contain no substances in quantities capable of producing deleterious or injurious effect upon the health of those consuming the water to which the caustic soda has been added or causing water that has been treated to fail to meet the requirements of the U.S.E.P.A. Primary Drinking Water Regulations must meet <u>AWWA</u> Specification B501. <u>Delivery:</u> Deliveries shall not be greater than 2,000 gallons. The delivery truck must have its own pump and a minimum of 40 Ft. of hose. Hazardous Material Safety Data Sheets must be included with each delivery.<br><br><b>UNIT PRICE</b> _____ <b>TOTAL AMOUNT</b> _____ |
| 2 of 10         | 10,000 Pounds ± | <b><u>SODIUM SILICOFLUORIDE.</u></b> Must be thoroughly dried, white free flowing, in 50 lb. bags. Must meet AWWA Standard for Sodium Silicofluoride #B702. Must be delivered on returnable pallets. Pallets must be picked up on each delivery, and proper credit given. The maximum width of pallets fully loaded with chemical is to be 44-1/2" and maximum length NTX 52-1/2". No more than 2,000 pounds of chemical is to be on one pallet and the pallets are not to be double stacked. CCUSA reserves the right to refuse shipment if not received in acceptable condition (I.E. No Rotten or Broken Bags, loads which have shifted and require restacking, etc.).<br><br><b>UNIT PRICE</b> _____ <b>TOTAL AMOUNT</b> _____  |
| 3 of 10         | 40,000 pounds±  | <b><u>SODIUM PERMANGANATE.</u></b> Must be <b>ANSI/NSF 80 certified for Drinking Water.</b> Must be delivered in 250 gallon plastic containers. Hazardous Material Safety Data Sheets must be included with each delivery.<br><br><b>UNIT PRICE</b> _____ <b>TOTAL AMOUNT</b> _____   |
| 4 of 10         | 20,000-pounds ± | <b><u>POWDERED ACTIVATED CARBON.</u></b> Must meet AWWA standard #B600. Minimum iodine number must be 800. Must be in 50 lb. bags on returnable pallets. Pallets must be picked up on each delivery, and proper credit given. Maximum width of pallets fully loaded with chemical is to be 44-1/2" and maximum length NTX 52-1/2". Pallets are not to be double stacked. CCUSA reserves the right to refuse shipment if not received in acceptable condition (I.E. No rotten or broken bags, loads which have shifted and require restacking, etc.). Maximum pallet weight not to exceed 1000 pounds.<br><br><b>UNIT PRICE</b> _____ <b>TOTAL AMOUNT</b> _____  |

**BID ITEMS**

| <b>ITEM NO.</b> | <b>QUANTITY</b> | <b>DESCRIPTION</b>  |
|-----------------|-----------------|---|
| 5 of 10         | 22,000 lbs. ±   | <p><b><u>LIQUID CHLORINE.</u></b> Must meet AWWA standard #B301. Must be in 2,000-pound containers. Hazardous Material Safety Data Sheets must be included with each delivery. Valves on all chlorine cylinders must be furnished in accord with the requirements of the Chlorine Institute, Inc. Further, all valves shall open using a wrench designed for that purpose, with a pressure not exceeding that can be applied with the palm of the hand - all as specified by the Chlorine Institute, Inc. Cylinders which cannot be opened by the above described procedure will be picked-up by the supplier within one working day upon notification, and a replacement cylinder delivered at no extra charge. The supplier will not be permitted to work on the cylinder valve on Authority property. All cylinders must be furnished with new valves, or valves certified to be rebuilt in accord with standards as established by the Chlorine Institute, Inc. <u>Delivery:</u> Minimum 2,000 pounds per order - Maximum 4,000 pounds. <b><u>Cylinders must be on back of truck in order to be unloaded. Off-loading of other cylinders will not be permitted.</u></b></p> <p><b>UNIT PRICE</b>_____ <b>TOTAL AMOUNT</b> _____</p> |
| 6 of 10         | 200 lbs. ±      | <p><b><u>COPPER SULFATE, MEDIUM CRYSTALS.</u></b> Must meet AWWA standard #B602. Must be in 50-pound bags on returnable pallets. Pallets must be picked up on each delivery and proper credit given. Maximum width of pallets fully loaded with chemical is to be 44-1/2" and maximum length NTX 52-1/2". Pallets are not be double stacked. CCUSA reserves the right to refuse shipment if not received in acceptable condition (I.E. no rotten or broken bags, loads that have shifted and require restacking, etc.)</p> <p><b>UNIT PRICE</b>_____ <b>TOTAL AMOUNT</b> _____</p>  |
| 7 of 10         | 600 gallons ±   | <p><b><u>SODIUM HYPOCHLORITE.</u></b> Must meet AWWA standard #B300. Must be in 15-gallon carboys. Shall contain 100-g/L available chlorine. The total face alkali (expressed as NaOH) in sodium hypochlorite shall not exceed 1.5 percent by weight. Carboys are to be delivered free from all leakage. Deposits, if required, on carboys must be noted in Special Conditions, item number 6.</p> <p><b>UNIT PRICE</b>_____ <b>TOTAL AMOUNT</b> _____</p>  |
| 8 of 10         | 3,000 lbs. ±    | <p><b><u>SODA ASH.</u></b> Must meet AWWA standard #B201, free-flowing. Must be in 50-pound bags on returnable pallets. Pallets must be picked up on each delivery and proper credit given. Maximum width of pallets fully loaded with chemical is to be 44 1/2" and maximum length NTX 52-1/2". Pallets are not be double stacked. CCUSA reserves the right to refuse shipment if not received in acceptable condition (I.E. no rotten or broken bags, loads that have shifted and require restacking, etc.)</p> <p><b>UNIT PRICE</b>_____ <b>TOTAL AMOUNT</b> _____</p>   |

of 10 1,500 lbs +/- LIQUID CHLORINE. Must meet AWWA standard #B301. Must be in 150-pound containers. Hazardous Material Safety Data Sheets must be included with each delivery. Valves on all chlorine cylinders must be furnished in accord with the requirements of the Chlorine Institute, Inc. Further, all valves shall open using a wrench designed for that purpose, with a pressure not exceeding that can be applied with the palm of the hand - all as specified by the Chlorine Institute, Inc

UNIT PRICE \_\_\_\_\_ TOTAL AMOUNT \_\_\_\_\_

10 of 10 750 lbs +/- SULFUR DIOXIDE GAS. Must be in 150-pound containers. Hazardous Material Safety Data Sheets must be included with each delivery. Further, all valves shall open using a wrench designed for that purpose, with a pressure not exceeding that can be applied with the palm of the hand

UNIT PRICE \_\_\_\_\_ TOTAL AMOUNT \_\_\_\_\_

### **SPECIAL CONDITIONS and REQUIREMENTS**

1. The amount of chemicals specified is an ESTIMATE. Campbell County Utilities and Service Authority reserves the right to purchase more or less chemicals than specified at the quoted price.
2. CCUSA reserves the right to cancel the contract within thirty-(30) days written notice to the vendor if deemed to be in the best interest of CCUSA.
3. The vendor shall procure, maintain, and provide proof of insurance coverage's for injuries to persons or damages to property which may arise from or in connection with the work performed on behalf of CCUSA by the vendor, his agents, representatives, employees, or subcontractors. The vendor for the duration of the contract period shall maintain such coverage's includes:

Broad Form Commercial – General Liability,  
Occurrence basis: \$2,000,000  
Automobile Liability: All Autos - \$2,000,000  
Workers Compensation: Statutory Amount

**Please state your ability to comply with these requirements.**

YES \_\_\_\_\_ NO \_\_\_\_\_

4. The Bid shall be for the period January 27, 2026, through January 27, 2027.
5. All chemicals must be billed as dry weight.
6. Successful bidder must provide training (8-hours minimum) for Authority staff on the proper handling and safety for ton chlorine containers. The training must be conducted within the first six (6) months of the contract period at a time scheduled which is convenient for both parties.

**Bidder of chlorine agrees to provide safety training as required:**

YES \_\_\_\_\_ NO \_\_\_\_\_

7. Successful bidder must provide verification of proper safety training for all drivers delivering

chlorine and/or chlorinated products.

8. **ALL delivery trucks** must use “wheel chocks” when un-loading chemicals or products, and loading empty containers or products at the facility.
9. It will be the vendors responsibility to identify in this bid, **OTHER CHARGES** associated with each product bid (direct or indirect charges); including deposits, insurance surcharges, container cleaning, fuel surcharges, etc. CCUSA reserves the right to refuse payment on items that are not included as part of this Bid for the Bid period identified in Item 4 above.

**OTHER CHARGES:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

## CHEMICAL BID January 27, 2026

**In compliance with the above invitation for bid and subject to all the conditions herein, the undersigned offers to furnish any one or all of the items upon which prices are quoted at the price set opposite each item - delivered at the point specified.**

Terms: \_\_\_\_\_  
\_\_\_\_\_

Quotation By: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Web Site: \_\_\_\_\_

Dated: \_\_\_\_\_

Print Name: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title